

StFX HLTH Honours Program: Instructions

The following instructions describe the required steps for any HLTH student to complete an honours program with the interdisciplinary HLTH program. **All student research projects fall into one of 5 categories, depending on their involvement of human participants or animal subjects.** Please follow the criteria for each category below. Any questions can be directed to the HLTH Honours committee at hlth.hons@stfx.ca or the Coordinator. If your research project:

1. Involves human participants and

- i. If the supervisor **does not have REB approval for the research project** and the student does not have an REB for the project, the following material is required:
 - i. StFX HLTH Honours Program: Form A – Declaration Form
 - ii. The current StFX REB Approval for Undergraduate Research Projects
- ii. If a supervisor **has REB approval for the research project and the student project is within the scope of the REB or only requires a protocol change**, the following material is required:
 - i. StFX HLTH Honours Program: Form A – Declaration Form
 - ii. StFX HLTH Honours Program: Form B – Pre-approved Project Form
 - iii. An REB with the student identified or a protocol change to include the student

Note: If a supervisor has an REB but the student project is outside the scope of the original project (e.g. requires contacting participants for additional follow-ups) that are ineligible for a protocol change, the student project should be categorized as 1A.

- iii. If the research project **does not need REB approval because it falls under the scope of the data holders' research intent** (e.g. the data comes from a research center, study, or database and/or falls under secondary-use of data), the following material is required:
 - i. StFX HLTH Honours Program: Form A – Declaration Form
 - ii. StFX HLTH Honours Program: Form B – Pre-approved Project Form

Note: Only a small number of projects fall under 1C. For example, if your supervisor is using data from Engage NS, which has a formal agreement with StFX, then the project falls under 1C. If your supervisor had/has an REB for the project, it is category 1B.

2. Involves animal subjects, the following material is required:

- i. StFX HLTH Honours Program: Form A – Declaration Form
- ii. StFX HLTH Honours Program: Form B – Pre-approved Project Form (**ONLY Parts 1: Category, 3B: Animal Subjects, 4: Research Methods and 5: Funded Research**)

3. Does not involve human participants or animal subjects, the following material is required:

- i. StFX HLTH Honours Program: Form A – Declaration Form
- ii. StFX HLTH Honours Program: Form B – Pre-approved Project Form (**ONLY Parts 1: Category, 4: Research Methods, and 5: Funded Research**)