



CONFIDENTIALITY AGREEMENT

(Please Print Name and Grad Year)

In consideration of my position as an Alumni Representative with the Alumni Association of St. Francis Xavier University, I hereby covenant and agree that:

1. I will not without the prior written consent of the StFX University Alumni Affairs Office disclose, divulge, or communicate to any person, firm or corporation, either in writing or orally, any confidential information (as herein defined) of which I may become aware in the course of my duties as Representative and that I will observe strict secrecy in regard thereto. I further covenant and agree with StFX University that all confidential data shall be and at all times remain the sole and exclusive property of St. Francis Xavier University.
2. For all purposes "***confidential information***" shall mean all information on documentation especially names relating to addresses and phone numbers of StFX alumni. This excludes any such information or documentation which I can conclusively establish:
 - (a) was within my knowledge prior to commencement of position with the Alumni Association.
 - (b) was or becomes general public knowledge without any act on my part.
3. All information provided to me in the course of my duties as a representative of the StFX Alumni Association is to be used solely for the purpose of StFX Alumni Association activities.

Dated this _____ day of _____, 20____.

Alumni Representative

Mary Jessie MacLellan`87
Manager, Alumni Affairs

Witness