



Hazards	
Tools/Equipment	filter wrench, funnel, waste oil container
Employee Group(s)	Facilities Management – Central Heating Plant

Required PPE:



Safety Shoes



Eye
Protection



Ear
Protection



Gloves

SAFE WORK PRACTICES

- Do not perform the procedure or operate the equipment until you have been appropriately trained and authorized to do so by your supervisor.
- Inspect required personal protective equipment (PPE) and replace if required.

PROCEDURE

1. Ensure second compressor is on and running properly.
2. Switch compressor off, open power supply breaker, lock and tag breaker.
3. Remove oil fill plug.
4. Remove oil drain plug and drain oil from compressor.
5. Remove and replace oil filter.
6. Remove and replace two air filters.
7. Replace oil drain plug.
8. Add oil to normal operating level – ½ glass.
9. Replace oil fill plug.
10. Check compressor drive belts for looseness or excessive wear – replace if necessary.
11. Remove lock and tag from supply breaker and close.

NOTE: All PPE, tools and equipment shall be used in accordance with provincial OH&S legislation, manufacturer's specifications, applicable standards and codes of practice.