



Hazards	ergonomic, posture, vehicle collision
Tools/Equipment	
Employee Group(s)	Campus Wide

SAFE WORK PRACTICES

For the increased safety of all on campus, we ask that you remember the following:

- **Put your devices away while driving** on campus, or anywhere! Distracted driving is the leading cause of motor vehicle collisions.
- The speed limit on campus is a maximum of **30 KM/H**
- Drive 30 km/h or less and be aware of pedestrian activity around you.
- Come to a full and complete stop at all stop signs.
- There are many blind intersections and pedestrian crosswalks on campus.
- **Pedestrians on campus always have the right of way.**
- **Wear your seat belt. It's the law!**
- Wear sunglasses when driving into direct sunlight.
- Give way to snow clearing and other maintenance or construction equipment. Their sight line is usually limited, so ensure you make eye contact with them and have their okay before proceeding.
- **Do not park in non-designated areas.** This will only impede traffic flow and increase the risk of an accident on campus.
- **Maintain your vehicle properly.** This includes all light systems, braking system, tires and of course, ensuring that your registration is valid.
- **Report all vehicle incidents** to your supervisor immediately.
- **Have an emergency kit in your vehicle.**

Winter Driving

During winter, drivers are reminded to use caution, reduce speed and remember to avoid sudden stops and quick direction changes. Drivers must share the roads with snow storage, traffic and parking. When snow is graded, it pushes into ridges, called windrows, and may be stored along the curbs or the center of the roadway.

- Take a few extra minutes to reach your destination.
- Make sure your view is not obstructed by snow and ice on your windows.

NOTE: All PPE, tools and equipment shall be used in accordance with provincial OH&S legislation, manufacturer's specifications, applicable standards and codes of practice.



Pedestrian Safety

Pedestrians have the right of way at marked and unmarked crosswalks.

- Ensure proper visibility of your vehicle. Make sure your windshield and headlights are clean and don't obstruct your view.
- Never pass a vehicle at a crosswalk or any roadway on Campus.
- Wait until the pedestrian has completely cleared the intersection before proceeding.
- Make eye contact.
- When turning left at an intersection, check to your left to make sure there are no pedestrians.
- In poor road conditions reduce your speed accordingly.
- Keep radio volume low enough to hear emergency vehicles.
- Keep vehicle in good operating condition and ensure it is serviced regularly.

Do Not . . .

- Drive if you feel drowsy or unwell.
- Use cruise control in poor weather conditions.
- Exceed the posted speed limit.
- Smoke while in the vehicle.
- Pick up hitchhikers or transport other persons that are not related through employment.
- Make sudden lane changes.
- Warm up a vehicle in a closed garage.
- Multi-task while driving. Pay attention and do not engage in distracting activities such as eating food, putting on make-up and texting.